

To: UTSA Instructors Providing **Periodic Breaks during Class** as an Academic Accommodation

This semester you have received an official letter of accommodation notification from Student Disability Services (SDS) that outlines the need for this student to take **periodic breaks during class**. SDS recommends the following guidelines for the implementation of the academic accommodation of “**Student is allowed to take periodic breaks during class**”.

The student may need to periodically leave the classroom for a brief period, or alternate sitting and standing, or to move around as needed. SDS encourages these students to move around or leave class in the least disruptive manner possible. You and the student should engage in an interactive conversation to determine how this may impact the student’s daily participation in your course and how such a situation might be addressed should the student need to leave the class on the day of a quiz, exam, or other required in-class activity. It is recommended that a plan/agreement be in place prior to the need to leave the classroom conflicting with course activity.

For additional information, SDS encourages you to review the Faculty Guide section of the Student Disability Services website at <http://www.utsa.edu/disability/resources/facultyguide.html> This website contains useful information about working with students with disabilities as well as other helpful resources.

Thank you for your time and attention to this matter and feel free to call our office at 210- 458-4157 should you have further questions